

**HOUSING AUTHORITY TOWN OF MONTVILLE
MEETING OF APRIL 17, 2018
FREEDOM VILLAGE – OAKDALE, CT
MEETING MINUTES**

1. CALL TO ORDER

It's Chairman called the meeting to order at 5:00 PM in the community room of Freedom Village in Oakdale, CT.

2. ROLL CALL

Present at the meeting were Commissioners Sullivan, Macher, Szarzynski and Brower. Also present were the E.D. and several tenants.

3. REMARKS FROM TENANTS

None.

4. REMARKS FROM PUBLIC ON AGENDA ITEMS (Time Limit- 5 minutes)

None.

5. APPROVAL OF MINUTES

Commissioner Brower motioned, seconded by Commissioner Macher to approve the minutes for the March 20, 2018 meeting as submitted. Voice vote. All in favor. MOTION PASSED.

6. APPROVAL OF PAYMENT OF BILLS

The following bills were submitted for approval of payment:

PAID IN MARCH

McCarthy Oil	\$125.00	Change HVAC fan #39
B&W Paving	\$6720.00	Storm Cleanup 3/13-3/14
Sherwin Williams	\$241.50	Paint supplies for vacancies
North Shore Res.	\$2408.00	Handicap accessibility kits
R. Spiess	\$240.89	Maintenance
P. Spiess	\$148.24	Cleaning 46 and 66

PAID IN APRIL

M. Cahoon	\$2988.00	April Salary
Eversource	\$1847.00	March Electric
Supplyworks	\$303.68	New batteries for fire alarms
Bonner Electric	\$110.00	New plug for #26
Montville Hardware	\$275.22	Switch plates, moulding, vacancy supplies

Home Depot	\$667.67	Cleaning supplies
P. Spiess	\$136.30	Cleaning 66
R. Spiess	\$327.25	Maintenance
Comp, St of CT	\$334.43	MERFund contribution March
B&W Paving	\$1530.00	March 21/22 storm
Treasurer, Tn of Mtvllle	\$1866.51	Health Insurance Premium
Blaine Window Supplies	\$468.42	Window Cranks
Staples	\$149.98	Paper, Ink, Office Supplies
Atlantic Broadband	\$2060.00	Cable and Internet April
Waltham Exterminators	\$258.00	Pest Services April
Sterling Superior Services	\$376.00	Trash removal for April
B&W Paving	\$1830.00	Storm on 4/2
Lavigne, Mark, Et al.	\$1631.33	Eviction services
P. Spiess	\$154.08	Cleaning 46 and 66
R. Spiess	\$365.12	Maintenance
Crystal Rock LLC	\$1503.33	Water Delivery FV
Treasurer Tn of Mtvllle	\$1866.51	Health Insurance Premium
McCarthy Oil	\$649.50	HVAC repairs FV
P. Spiess	\$68.11	Cleaning 66
R. Spiess	\$248.51	Maintenance

Comissioner Brower motioned, seconded by Commissioner Szazynski to approve the payment of the bills as submitted. Voice vote. All in favor. MOTION PASSED.

CORRESPONDENCE

4/4	State of CT to MHA	Dividend for STIF \$485.20
4/9	MHA to tenants 1,18,41 & 51	Reminder of paperwork for lease renewal

REPORTS

A. ACCOUNT BALANCES: Checking account balance is \$126,895.69.
STIF balance is \$371,763.90.

B. DEPOSIT VALIDATION: The commissioners validated the amounts of the deposits against the bank slips.

C. OCCUPANCY: Currently vacant are 46 and 66.

D. TENANT PROBLEMS: None

9. OLD BUSINESS

None

10. NEW BUSINESS

A. LOTTERY FOR WAITING LIST

The following application numbers were drawn for entrance onto the waiting list via lottery in the following order: 150, 151, 148, 147, and 149. The applicants will be notified via mail.

B. LAWN MOWING CONTRACT FOR 2018

The Commissioners reviewed and approved the contract for lawn and landscaping services for the season in 2018 with Ron & Sons Lawn Care LLC.

C. FIRE ALARM INSPECTION

The fire alarm inspection for both villages was on April 12, 2018 and the E.D. reported that both villages passed with the only issue being the call to aid alarms not sounding within the community room bathrooms inside Independence Village. Integrated Security Solutions has been called to fix the issue.

11. REMARKS FROM PUBLIC (Time Limit- 3 minutes)

None

12. REMARKS FROM COMMISSIONERS

None

13. ADJOURN

Commissioner Brower motioned, seconded by Commissioner Macher, to adjourn the meeting at 5:45 PM. Voice vote. All in favor. MOTION PASSED.

Respectfully submitted,

Mary Cahoon
Executive Director